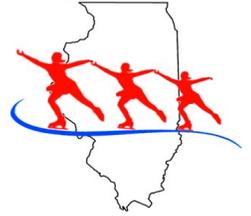




Synchro Illinois



Friday, Saturday & Sunday, January 16-18, 2026
Robert Crown Ice Center, Evanston, Illinois
Hosted by the Skating Council of Illinois

I. COMPETITION OVERVIEW

Synchro Illinois will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), and/or current Compete USA handbook as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA® member, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

II. ELIGIBILITY

For synchronized skating teams, skating skills test requirements are as of the entry deadline.

EVENTS OFFERED:

U.S. Figure Skating Program Requirements: usfigureskating.org --> Skate --> Compete --> [Program Requirements](#)

Compete USA Program Requirements: learntoskateusa.com/competeusa

Skate United: For any Skate United (S.U.) Athlete, please have them register for their appropriate level under the “standard” option. Once the registration is complete, the following form must be submitted to the competition chair via email at mayfsc@aol.com or kramerswanson@att.net.

- [Click here for the Skate United Athlete Form.](#)

Skating Accommodation Memorandum (S.A.M.): Skaters using a S.A.M. must submit their S.A.M. to the competition chair via email at mayfsc@aol.com or kramerswanson@att.net.

- [Click here for more information about S.A.Ms.](#)



SYNCHRONIZED SKATING	JUDGING	Team Fee	Skater Fee
Aspire 1	6.0	\$95	\$15
Aspire 2	6.0	\$95	\$15
Aspire 3	6.0	\$95	\$15
Aspire 4	6.0	\$95	\$15
Preliminary	IJS	\$185	\$30
Pre-Juvenile	IJS	\$185	\$30
Open Juvenile	IJS	\$185	\$30
Juvenile	IJS	\$185	\$30
Intermediate	IJS	\$185	\$30
Novice	IJS	\$185	\$30
Junior Combined (Short & Free)	IJS	\$440	\$30
Senior Combined (Short & Free)	IJS	\$440	\$30
Senior Elite 12 Combined (Short & Free)	IJS	\$440	\$30
Collegiate	IJS	\$185	\$30
Adult	IJS	\$185	\$30
Masters	IJS	\$185	\$30
Open Collegiate	IJS	\$185	\$30
Open Adult	IJS	\$185	\$30
Open Masters	IJS	\$185	\$30

OUR COMMUNITY:

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

NON-DISCRIMINATION:

U.S. Figure Skating commits in policy, principle and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating's SkateSafe® Program receives, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](#) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating's Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](#).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit www.USFigureSkating.org/SkateSafe or email SkateSafe@USFigureSkating.org.

ATHLETE ASSISTANCE/ACCOMMODATIONS:

Should a skater with disabilities require any specific accommodations or assistance for their competitive event, please submit your approved S.A.M to the Competition Chair by the registration deadline at mayfsc@aol.com or kramerswanson@att.net.

COMPLIANCE:

For full details about participant compliance requirements, refer to the U.S. Figure Skating SkateSafe® webpage: <https://www.usfigureskating.org/skatesafe#compliance>.

COACHES:

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into two categories, Coach Compliance (includes choreographers) and Learn to Skate USA® Instructor Compliance. Details regarding compliance requirements can be found [in](#) Members Only, click the blue "COACH" button. All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

COACHES OF FOREIGN ATHLETES:

If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your athlete represents.

With EMS, coaches must be included within a skater/team's registration or updated through their EMS Skater Portal via "[My Coaches](#)" or "Team Personnel." All coaches declared at the time of registration will be included on the registration confirmation email. Note: There is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

EMS Coach Resources (not SYS or TOI):

- [Team Management Guide](#)

TEAM SERVICE PERSONNEL:

Teams are permitted to have a maximum of two team service personnel. Team service personnel must have a current U.S. Figure Skating membership, a green lighted background check and completed SafeSport™ Training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team.

All team personnel and skaters who will need to receive a credential must be listed in the Team Portal for the competition (Team Personnel for coaches and team managers; Competition Roster for skaters and alternates). In order to be added in EMS, the individual must first be added in the team's profile through Member's Only.

MANDATORY ATHLETES:

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training. *

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be compliant until they have completed the training and their Members Only portal reflects completion. Please email skatesafe@usfigureskating.org for instructions or questions regarding parental consent.

III. REGISTRATION INFORMATION

Online registrations will be accepted via EMS. Payment must be made at the time of registration by credit card only. Each transaction includes a transaction fee.

ONLINE REGISTRATION VIA EMS (Synchro and TOI teams):

- Registration Deadline is Monday 11/11/2025 at 12:00 AM ET.
- If entries exceed the maximum number that can be scheduled, teams may be placed on a waitlist for entry into the competition.
- Roster deadline is Friday, December 26, 2025.

All teams are required to register online via the U.S. Figure Skating Event Management System (EMS). Anyone listed as a team manager or coach for a team in their Members Only Team Profile will be able to access the registration system. Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS.

1. Go to <https://m.usfigureskating.org>.
2. Use your personal member number and password to login.
3. Click the BLUE "EMS Event Management System" button.
4. Choose "Competition Registration – Teams" from the menu.
5. Select the team you would like to register for competition.
6. Click the REGISTER NOW button next to your competition's name.
NOTE: Only the competitions for which your team(s) are eligible will appear.
7. Walk through the on-screen registration process which will include:
 1. Team Verification: Confirm the team's information is accurate.
 2. Registration Overview: Review general information about the competition.
 3. Event Selection: Confirm the event you are registering the team for is accurate.
 4. Competition Roster Selection: Click the "Add Skaters" link. The screen will display all skaters listed in your Main Roster. Check the box next to each skater's name to add them to the competition roster.

5. Coach Information: Click the “Add Coaches” link. The screen will display all coaches listed in your Team Profile. Check the box next to each coach’s name to add them. Only the coaches who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add coaches who are listed in your Team Profile.
6. Team Service Personnel Information: Click the “Add Team Service Personnel” to add attending team service personnel. The screen will display team managers and team service personnel listed in your Team Profile. Check the box next to each name to add them. Only the team service personnel who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add team service personnel who are listed in your Team Profile.
8. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. Registrations are not considered complete until an invoice confirmation via email has been received. A 3% processing fee will be assessed at check-out.

NOTE: Payment must be submitted individually for each team’s registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

U. S. FIGURE SKATING TRAVEL POLICY:

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe® Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe® Handbook](#).

FOREIGN SYNCHRO TEAMS:

Additional steps are required to complete your registration. For a full guide to registering foreign teams, [CLICK HERE](#). Email memberservices@usfigureskating.org if you require assistance.

OFF ICE CRITIQUES:

Synchro Illinois plans to offer “off-ice” critiques to any team dependent on officials’ staffing levels. Critiques would be held immediately following each event.

MUSIC SUBMISSION/UPLOAD:

EMS MUSIC UPLOAD: Competitors participating in events with music are required to upload their music to EMS no later than **December 26, 11:59 PM ET**. After this date, teams will be locked out of this feature and subject to a **\$30 late fee**. The late fee will automatically be added to each team’s cart who doesn’t meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the team credentials onsite.

EMS TEAM MUSIC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rink side whenever the team competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY:

Competitors participating in IJS events are required to submit PPC in EMS no later than **December 26, 11:59 PM ET**. After this date, teams will be locked out of this feature in EMS and subject to a **\$30 late fee**. The late fee will automatically be added to each team's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the teams' credentials onsite. EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

REFUND POLICY:

Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

LIABILITY:

U.S. Figure Skating, Learn to Skate USA®, Skating Council of Illinois, and the Robert Crown Ice Arena, accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

IV. COMPETITION DETAILS

FACILITIES:

Synchro Illinois will be held at the Robert Crown Ice Center, 1801 Main Street, Evanston, IL 60202. There are two (2) rinks and both are 80 X 200. There are 9 locker rooms, and there will be a warm-up space incorporated into the schedule for each team. The warm-up space is complimentary. There is a snack shop available.

LOCKER ROOMS AND CHANGING AREAS (TEAM LOCKER ROOMS):

The designated team coach, team manager, team service personnel and athletes competing at the skating event are allowed in the Locker Rooms/Changing Area designated for their team. The team coach, team manager, and team service personnel should remove themselves from the Locker Room/Changing Area while any Minor Athlete(s) are actively changing or undressing. All Locker Rooms/Changing Areas will be monitored. If any concerns arise, immediately contact the Locker Room/Changing Area monitor. If there are concerns regarding this policy, an athlete should change prior to arriving at the competition. The use of any recording and photographic devices inside a Locker Room/Changing Area is strictly prohibited. Any violation of this policy is punishable under the U.S. Figure Skating SkateSafe® policy and U.S. Figure Skating Rulebook.

OFFICIAL WEBSITE & UPDATES:

All updates can be found on our website. www.synchroillinois.com . It is the responsibility of each competitor, parent, team service personnel, and coach to check the website frequently for any schedule changes and/or additional information pertaining to the competition.

All results can also be found, following the individual events, on our website, www.synchroillinois.com. Once the announcement is sanctioned, we will post the site for results.

SCHEDULE:

Teams may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available shortly after the close of entries. All participants will be notified via email once available.

UNOFFICIAL PRACTICE ICE:

The Robert Crown Ice Center is a dual surface facility. The rink being used for Unofficial practice ice measures 80 x 200. Practice ice segments will be available on Friday, Saturday and Sunday. Practice ice segments will cost \$130 each. Practice Ice must be purchased on EMS. The Skating Council of Illinois will schedule the Unofficial practice ice. Once all pre-purchased practice ice is scheduled, a schedule of available times will be posted on our website, www.synchroillinois.com. We will re-open EMS for teams to purchase any remaining slots available.

OFFICIAL PRACTICE ICE:

We invite all **Junior, Senior, and Senior Elite 12 IJS teams** only to purchase practice ice for their Official Practice Ice. Official practice ice will be scheduled by the referee, prior to the short program on Saturday and prior to the free skate on Sunday, for those teams who have purchased it. Official Practice Ice will be in accordance with Rule 2940.

ONSITE CHECK-IN:

All team Managers will be able to pick up their credentials and team information in the lobby of the arena. Check-in will open 45 minutes before the first practice ice session each day.

If you are participating in a role requiring compliance, please be sure to [download or print your compliance card](#) to verify your compliance status on-site, if requested. If you believe your compliance card does not accurately reflect your compliance status, please contact skatesafe@usfigureskating.org at least 2 business days prior to the competition for assistance.

AWARDS:

Medals will be awarded to all skaters and alternates for first, second, third and fourth place teams. The Junior, Senior, and Senior Elite 12 short program and free skates are considered combined events. Trophies will be given to the first-place winners in all IJS Qualifying Events. Awards will be located near the exit door. Once the event is sanctioned, we will have a link for online starting orders and final results. This link will be posted on our website, www.synchroillinois.com.

VOLUNTEER INFO:

We welcome volunteers. Once the official schedule is available, we will post a list of volunteer opportunities on Sign-up genius. The Sign-up genius link can be found on our webpage, www.synchroillinois.com.

PHOTO/VIDEO:

All teams will receive copies of the videos from the competition, taken by Chicago Star Productions and the Action Photos taken by KRPhotogs. Following the competition, each team will receive a link to download any and all videos and photos from the competition.

This is our gift to the teams!

SPECTATOR ADMISSION:

The Robert Crown Center has heated seating for 1000 spectators. Admission tickets will cost \$20 for a day pass and \$35 for an all-event pass. Seniors over 65 and children under 10 are \$15 per day. Active military with card are free. Admission can be paid by cash or credit card. If purchasing with a credit card, please expect a convenience fee.

HOTEL INFORMATION:

The Skating Council of Illinois has contracted several hotels in the area. We have secured the best rate possible for our area and encourage you to use them. The hotels are listed on our webpage, www.synchroillinois.com.

ADDITIONAL INFORMATION:

The closest airport to the Robert Crown Center is O'Hare International. American Taxi provides reliable service from the airport to the Evanston area.

CONTACT INFORMATION:

Competition website: www.synchroillinois.com.

For questions, please contact the following individuals:

Competition Chair:	May Wiza	mayfsc@aol.com	708 785-8319
Competition Chair:	Deborah Swanson	kramerswanson@att.net	708 699-5461
Chief Referee:	Laura Days	lekdays@gmail.com	617-529-2120



